

Vocational Referral

Access4Jobs

The San Francisco Vocational Co-op

Serving SF residents with primary mental health diagnosis(es)

Thank you for your interest in Vocational and Employment Services

Client Name (Pronouns) _____ DOB _____
 Primary/Language _____ Ethnicity _____ Gender _____
 Address _____ Zip Code _____ Phone _____
 Email _____ How did you hear about us? ☐ Clinician ☐ Outreach/Poster ☐ Friend ☐ Other
 Case Mgr. /Therapist _____ Email _____
 Agency _____ Contact # _____

What is your Vocational Goal? ☐ Paid Employment ☐ Training/Education

Vocational Interest _____

What is your program of interest? (If no preferred service, referral will be based on appropriate match)

☐ RAMS Hire-Ability ☐ Citywide ☐ Caminar ☐ OTTP-SF ☐ PRC

See other side for an explanation of each program

Can you provide documentation to work in US? ☐ Your response is confidential. If you do not have documentation, Access4Jobs may still be able to refer you to vocational services.

I authorize my diagnosis(es)/clinical information to be released by the referring source to the Access4Jobs triage team.

Client Signature: _____ Date: _____
 Parent/Guardian Signature: _____
 (If under 18 years old) _____ Phone: _____ Date: _____

CLINICAL SECTION: This section must be completed by a licensed clinician

Pertinent History / Hospitalizations _____

Current Treatment/Medication _____

Client's Strengths _____

Current mental status (symptoms)	Ability to handle responsibility
Able to tolerate full day of employment training	Social Skills / Barriers
Occupations/situations to avoid	Assaultive/violent history
Frustration tolerance	Judgement

Mental Health Primary Diagnosis(es) _____ ICD10 code: _____
 Comments _____ BIS # _____

Referrer or Co-signer must have one of these professional credentials: LPCC, MFT, NP, LCSW, MD, PsyD, or PhD (In Psychology)

Referred by: (name & credential) _____ Signature _____
 Co-Signature name: (if applicable) _____ Co-Signature _____
 Agency/Address _____ Phone _____ Date _____

To submit referral, email to access4jobs@sfdph.org or fax to 628-754-9562

Questions? Please email access4jobs@sfdph.org

The San Francisco Vocational Co-op is a collaboration between San Francisco Behavioral Health Services (BHS) and the California Department of Rehabilitation (DOR). Together, we partner with RAMS Hire-Ability, Citywide Employment Program, Caminar Jobs Plus, PRC Employment Service, and Occupational Therapy Training Program- (OTTP) to provide comprehensive vocational services to SF residents receiving BHS. All clients will be enrolled in DOR for employment services, once authorized by a DOR counselor. Services will include:

Employment Services - includes vocational intake assessment, employment preparation, job development and employment retention.

Vocational Assessment – assesses client’s current educational, vocational levels, abilities and interests.

Job Coaching – provides intensive assistance and support in employment-related activities to promote job adjustment and retention.

Services offered in the following languages:

RAMS^b: Services offered in English, Mandarin, Tagalog. www.hire-ability.org 415-282-9675 X227

Citywide^a: English, and Spanish. <http://citywide.ucsf.edu> 415-597-8037

Caminar: English. www.caminar.org 415-985-7428

OTTP^{a,b}: English and Spanish. www.ottp-sf.org 415-551-0975

PRC: English and Spanish. www.prcsf.org 415-972-0831

a-Criminal Justice Specialization

b-Transitional Age youth (TAY)

Vocational Skills Training	RAMS	Citywide	PRC
First Impressions- Building Maintenance, Basic Construction & Remodeling		*	
GROWTH – Horticultural & Landscaping		*	
IT HelpDesk/ITDeskTop/Advanced Helpdesk and DeskTop	*		
Janitorial and Clerical Internship	*		
Occupational Skills Training in Janitorial	*		
Slice of Life Café and Catering		*	
Computer Training			*